



KHPA Advisory Councils: Consumer, Provider, Purchaser

Council Charter (Draft)

In 2007, the Kansas Health Policy Authority (KHPA) Board created four Advisory Councils, namely the Consumer, Provider, Purchaser, and At-Large Councils, to provide guidance in the development of health policy that aligns with the Board's mission, vision principles, and strategic plan. This document will serve as a Council's Charter by outlining the role and structure of the Councils, meeting logistics, and Board presentations.

Role of the Councils. A brief description of each Council is described below:

- ***Consumer Council.*** The Consumer Council will provide guidance on issues relevant to consumers, particularly regarding health care access, quality, affordability, sustainability, and health promotion, and will provide recommendations on health policies that the Board is reviewing to reflect consumer concerns and questions. Members of this Council will include individuals across Kansas who represent various consumer interests.
- ***Provider Council.*** The Provider Council, comprised of individuals who represent various health care professional interests, will provide guidance on issues pertinent to health care providers. They will provide significant input on health policy that impacts providers and patients, recommend outreach to the provider and the medical community, and encourage provider participation in public programs.
- ***Purchaser Council.*** The Purchaser Council will represent various health and health care purchaser interests. These individuals are responsible to give significant input on health policy that impacts employers, health insurers, and other purchasers of health and health care services.
- ***At-Large Council.*** The At-Large Council will provide guidance to the Board on issues under the Board's review relevant to consumers, purchasers, and providers. Members of this Council will include individuals across Kansas who represents various stakeholder interests.

Membership to Councils. Nominations for each Council were reviewed by the KHPA staff and Board and determination of membership was based upon qualifications and experience in health care and professional organization to ensure a diverse membership.

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State Employee Health Plan:

Phone: 785-368-6361
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State Self Insurance Fund:

Phone: 785-296-2364
Fax: 785-296-6995

Structure of Councils. Each Council will include no more than 15 members (with the exception of the At-Large Council). All Councils will receive specific direction from the KHPA Board. Each Council will coordinate with KHPA staff the logistics and communication within that Council.

Meeting Logistics of Councils. Meeting schedule and location will be determined by each Council, and it is recommended the Councils meet in Topeka. All meetings will be conducted as public meetings. Attendance can be arranged via teleconference call if necessary. Meeting materials will be posted on the KHPA website within one week following each Council meeting.

Presentations to the KHPA Board. Each Council will be staffed by the Authority, and staff will provide regular updates, i.e. progress reports, to the KHPA Board. Each Council Chair will be asked to present interim recommendations and final recommendations to the Board based on the timeframe outlined by the Board. As previously stated, it is recommended that each Council meet in the Topeka area to allow for KHPA staff support.

Reimbursement of Meeting Expenses. If requested, Council members will be reimbursed for travel expenses to include personal mileage, parking, and turnpike expenses while attending a Council meeting, in accordance with K.S.A. 75-3212 and the State of Kansas/Dept of Administration Handbook.

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